

**AGENDA ITEM 5 – LINDFIELD COMMON TENNIS COURT UPGRADE
CABINET GRANTS PANEL – 22 AUGUST 2022**

Capital Project Justification Form

Lindfield Common Tennis Court Upgrade

Purpose of project:

To upgrade the existing tennis court surface at Lindfield Common, Lindfield which will greatly improve the playing experience as well as improve the safety of the courts overall.

The Courts are home to Lindfield Tennis Club who have, over the course of the last year, received negative comments regarding the condition of the courts from visiting teams and the Weald Tennis League.

The Club have over 170 members and have nine teams competing in league matches on a regular basis. These courts are also used regularly by local residents.

The four tennis courts were last resurfaced over 11 years ago and although previous patch and bonding repairs have helped to prolong the playing surface a full resurface is now required.

Mid Sussex District Council have an opportunity to upgrade the facilities which will significantly improve the standard of the playing surface and quality of play. The improvements to these courts will help to continue and increase the users' enjoyment and interest for the long term and to encourage more people to use the facilities (and not use other facilities) which will lead to an increase in income to the Council.

Costs:

Maximum Amount: £60,000

S106 Lindfield Rural Formal Sport Contributions

Land to the East of Gravelye Lane and North of Lyoth Lane (PL3-000199 – 12/04316/FUL):
£60,000

Capitalised Salaries included in the project total: N/A

Other sources of funding:(i.e., big lottery etc.) N/A

Revenue implications:

Improvements to the facilities will negate the need for revenue-funded patch repairs in the medium term, and ensure the courts continue to be booked and used by Lindfield Tennis Club members and local residents, meaning income is optimised.

Value for money assessment:

A do nothing approach and failure to invest will result in a decrease in usage and a reduction of income. Tennis Club members would likely look for new facilities with better playing surfaces. There would also be an increased risk of injuries potentially giving rise to insurance claims.

The alternative option is to close the tennis courts which would deny local residents the opportunity to take part in this popular game.

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Business Unit/Service: Commercial Services and Contracts

Head of Service: Judy Holmes

Project Manager: Stuart Brown

Cabinet Member: Councillor John Belsey

Ward Members: Councillor Ash-Edwards, Councillor Anthea Lea and Councillor Andrew Lea

This project contributes to achieving the Corporate Plan in the following ways:

- **Effective and responsive services**

Enhancing and improving play value for local residents.

Providing facilities which are of quality, safe and fit for purpose.

- **Strong and resilient communities**

Providing high quality facilities for the local community.

Summary of discussions with Cabinet Members:

The Cabinet member is supportive of this scheme.

Risk Analysis:

The main risks of the project and the likelihood, severity and financial impact (rated low, medium, high) of each of these risks are:

Risk	Likelihood	Severity	Financial impact
1.Incidents during construction	low	low	low
2.Incident following construction	low	low	low
3. Delay to construction due to weather conditions	low	low	low

Mitigation actions: Qualified, experienced contractors, risk assessment and method statements and frequent communication with the Outdoor Leisure Officer, Facilities team, and appointed contractor.

Project Title –Part 2 Responsibility of the Project Manager

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Responsibility of Project Manager declaration:

Name of Project: Lindfield Common Tennis Court Upgrade

I certify to say I understand my responsibility as the Project/Budget Manager for the project, and that I have read and that I understand I must comply with both the Council's Financial Procedure rules and contract procedure rules throughout the entity of this capital project. I understand my responsibility to deliver the project as approved by Council as set out in Part 1 of this Project Justification Form.

I also understand that I should use the MSDC project and risk management methodology to scope, plan, risk assess and monitor progress in delivering this project. I understand my responsibility to report regularly on progress with the project to my head of service and to indicate as soon as possible if the project is likely to be over/underspent; or likely to fail to achieve key milestones; or is no longer likely to achieve the benefits that were originally envisaged for it.

Signed by Project Manager:

Name of Project Manager : Stuart Brown

Dated: 23 May 2022